



Privacy Policy

The policy:

This privacy policy notice governs the use of data where we are provided it for operational reasons. The purpose of this policy is to explain to you how we control, process, handle and protect your personal information including your rights under current laws and regulations. If you do not agree to the following policy then by default we will not keep or process your data.

Policy key definitions:

- "I", "our", "us", or "we" refer to the business, means Newborn, Infant and Child Health Education International, also NICHE International
- "you", "the user" refer to the person(s) whose data we are processing or storing.
- GDPR means General Data Protection Act.
- PECR means Privacy & Electronic Communications Regulation.
- ICO means Information Commissioner's Office.
- Cookies mean small files stored on a user's computer or device.
- "NICHE International" means Newborn, Infant and Child Health Education International, a registered charity

Processing of your personal data:

Under the GDPR (General Data Protection Regulation) we control and / or process any personal information about you electronically using the following lawful bases.

We are exempt from registration in the ICO Data Protection Register because we are a not-for-profit organisation.

Lawful basis: Consent

- The reason we use this basis: Where you perform work for NICHE International or supply information in relation or volunteering, you may consent for us to retain your information in case you wish to do so again in the future.
- We process your information in the following ways: with your permission we retain personal information about you electronically and on paper so that it is accessible in case of further need.
- Data retention period: We will continue to process your information only when we have your consent until you withdraw consent or it is determined your consent no longer exists.

- We may share your personal information with third parties only for the purpose of arranging travel, and they include airlines, sponsor organisations, insurance companies, and diplomatic services.

Lawful basis: Legitimate interests

- The reason we use this basis: when you are engaged in volunteer work for NICHE International, we need your details for reasons of organising work, safety and operational reasons.
- We process your information in the following ways: we use it to arrange travel on your behalf, organise work, and to plan for contingencies.
- Data retention period: Thirty days after the end of the project you work on, unless you consent for us to retain the data (see above)
- We may share your personal information with third parties only for the purpose of arranging travel, and they include airlines, sponsor organisations, insurance companies, and diplomatic services.

If, as determined by us, the lawful basis upon which we process your personal information changes, we will notify you about the change and any new lawful basis to be used if required. We shall stop processing your personal information if the lawful basis used is no longer relevant.

Your individual rights

Under the GDPR your rights are as follows. You can read more about your rights in details at <https://ico.org.uk/for-organisations/guide-to-the-general-data-protection-regulation-gdpr/individual-rights/>;

- the right to be informed;
- the right of access;
- the right to rectification;
- the right to erasure;
- the right to restrict processing;
- the right to data portability;
- the right to object; and
- the right not to be subject to automated decision-making including profiling.

You also have the right to complain to the ICO [www.ico.org.uk] if you feel there is a problem with the way we are handling your data.

We handle subject access requests in accordance with the GDPR.

Data security and protection

We ensure the security of any personal information we hold by using secure data storage technologies and precise procedures in how we store, access and manage that information. Our methods meet the GDPR compliance requirement.